



CITY OF VINCENT

**HERITAGE PLAQUES AND INTERPRETATION PROGRAM
NOMINATION FORM**

1. Instructions

Please fill in as much information as possible, and where requested attach additional information to help us assess your nomination.

2. Applicant Contact Details

So that we can contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Your Name _____

Your Mailing Address _____

Daytime Phone _____

Email Address _____

3. Place of Interest Details

Name of Place (if any) _____

Address / Location _____

Suburb _____

Has the Place of Interest been demolished?

Yes

No

Is the Place of Interest Heritage Listed?

Municipal Heritage Inventory

State Register of Heritage Places

National Trust

Not Heritage Listed

4. Supporting Evidence relating to the Place of Interest

Construction Date _____

Original Owner _____

Other Owners _____

Original Designer and/or Builder _____

Physical Description

Modifications made since construction

Events and/or people and/or groups associated with the place

How does this place relate to the history of the City of Vincent (in your opinion)?

What is significant about this place that it should be recognised with a plaque and/or alternative form of interpretation (in your opinion)?

How will a plaque and/or alternative form of interpretation for this property promote the understanding of Vincent's heritage to the wider public (in your opinion)?

List of References (e.g.: Primary Sources (photographs, personal correspondence, oral histories) and Secondary Sources (newspaper articles, book titles, Battye Library references etc.). Please attach to this form where possible.

Other Comments

5. Plaque Details

Please select a preference for the type of plaque

(*If proposing an alternative form of interpretation go to question 6.0)

Location

- Option 1 - Plaque to be inserted into the footpath; or
- Option 2 - Plaque to be affixed to structure within lot boundary (e.g. front fence, pillar, wall etc).

Material

Option 1 – Plaque to be inserted into the footpath

- 6mm thick cast bronze plaque. Raised bronzed letters and border sunk sand finish painted background based enamel clear protective finish. 220mm x 400mm;

Option 2 – Plaque to be affixed to structure within lot boundary

- 2mm thick satin finish stainless steel plaque acid etched sunk lettering with black enamel paint fill. 220mm x 400mm; or
- 5mm thick satin finish brass plaque acid etched sunk lettering with black enamel pain fill with protective lacquer finish. 220 x 400mm.

6. Alternative Form of Interpretation

Location (provide a brief description on where the Interpretation will be located)

Material (provide a brief description the material/s being used)

Design (provide a brief description of the Interpretation)

7. Checklist

Before submitting your application, please ensure that you have included the following information:

- Covering Letter; and
- List of references and where available copies of references, e.g. photographs, newspaper articles, oral histories, personal correspondence etc; and
- Sample Written Text for the Plaque (approximately 100 words); or

- Sample Sketch Design for alternative Interpretation; and
- Quotation for Interpretation design and installation (if not using City's preferred supplier).

Applicants Signature

Current Landowners Signature

Date: _____

Date: _____

Please send your completed nomination form and your attachments to the City of Vincent on Fax **(08) 9273 6099**, by email **heritage@vincent.wa.gov.au** or post it to:

Heritage Officer, City of Vincent - PO Box 82, Leederville WA 6902